



State of New Jersey

Department of Human Services

Philip Murphy
Governor
Tahesha L. Way
Lt. Governor
Sarah Adelman
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

JOB POSTING #:	227-25	ISSUE DATE:	8/1/2025	CLOSING DATE:	9/1/2025
TITLE:	Medical Director				
LOCATION:	Division of Management and Budget Office of Program Integrity and Accountability 222 South Warren Street Trenton, NJ 08625	RANGE:	M98		
SALARY:		\$240,000.00			
UNIT SCOPE(S):		K815 – Office of Program Integrity and Accountability			
SERV. CLASS:		Unclassified			
OPEN TO:	General Public				
DESCRIPTION					
DEFINITION:	Under the direction of a higher level supervisory official in a state department, institution, or agency develops, coordinates and administers all clinical policies, directives, rules and regulations to facilitate optimum patient/client care and treatment and ensure compliance with all federal, state and accrediting body requirements and performance standards; or to facilitate standards of medical care in determining qualifications of applicants for licensure, establishing standards for practice and disciplining licensees who do not adhere to requirements. Manages staff and work activities; prepares and signs official performance evaluations for subordinate staff; does related duties as required.				
NOTE:	This position will report to the Director of the Office of Program Integrity and Accountability (OPIA), and will serve as an advisor to OPIA's investigation units when complex medical issues/conditions exist. Specifics may include, but are not limited to consultation services, document/records/evidence review, expert witness testimony in court proceedings, written reports and the provision of medical opinions/facts for inclusion within the totality of evidence collected in furtherance of determining civil investigative findings. Prepares and/ or review and approve medical related bulletins and fact sheets for broad dissemination; participates in the development of and recommends system level changes aimed at improving quality medical outcomes for DHS service recipients based on data trend analysis.				
REQUIREMENTS					
EDUCATION:					
EXPERIENCE:	Five (5) years of experience in clinical, academic, or administrative medical practice, following completion of psychiatric training. NOTE: Appointee to the State Board of Medical Examiners in the New Jersey Department of Law and Public Safety, pursuant to N.J.S.A. 45:9-19.6, will be required to possess experience in chemical dependency or addiction-oriented psychiatry.				
NOTE:	Full licensure to practice medicine in the State of New Jersey. SPECIAL NOTE: Applicants may be required to possess a Certification in Psychiatry by the American Board of Psychiatry and Neurology.				
LICENSE:	Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.				
IMPORTANT NOTICES					
FOREIGN DEGREES:	Degrees and/or transcripts issued by a college or university outside of the United States <u>must be evaluated</u> by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.				
RESIDENCY:	In accordance with N.J.S.A. 52:14-7 (NJ PL 70), the "New Jersey First Act", all employees must reside in the State of New Jersey (NJ), unless exempted under the law. If you do not live in NJ, you have (1) year after you begin employment to relocate your residence to NJ.				
DRUG SCREENING:	If you are a candidate for a position with DHS, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing <u>will be at your expense</u> . Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired. You will be advised if the position for which you're being considered requires drug testing and how its administered.				
CIVIL SERVICE LISTS:	Applicable regular or special re-employment list(s) established as a result of a layoff will be used before promotions are made. All appointments will be made utilizing the procedures and guidelines in accordance with N.J.A.C. 4A.				
TELEWORK:	Certain positions may be eligible to participate in the Department's "Telework Program", which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management. Details on this, and other benefits, will be made available throughout the interview process.				
SAME PROGRAM:	If you are applying under the NJ State as a Model Employer "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their website at: https://nj.gov/csc/same/overview/index.shtml , email: CSC-SAME@csc.nj.gov , or call CSC at (609) 292-4144,				
EMPLOYEE BENEFITS:	In accordance with the "Pay Transparency Act", the NJ State Benefits Package includes: State Health Benefits Program (medical, dental, prescription drug and vision care); Pension; Deferred Compensation; Public Service Loan Forgiveness (PSLF) participation; Tuition Reimbursement; Flexible and Health Spending Accounts (FSA/HSA); Paid holidays; Paid Leave (vacation days, sick days and administrative leave days); Telework; Alternate Work Week Program; Life Insurance; Tax\$ave; NJ Well; State Employee Discount Program; Employee Advisory Service (EAS); Please be advised that eligibility for any of the benefits				

listed may vary pursuant to job duties, operational need, funding, policy, procedures and/or guidelines.

FILING INSTRUCTIONS

Forward a cover letter, resume, and transcript (if applicable) electronically to:

DHS-CO.Resumes@dhs.nj.gov

You **must** include the Job **Posting #**, and **Last Name** in the **subject line** of your email. **Example: (123-25, Smith)**

New Jersey Department of Human Services is an Equal Opportunity Employer